The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year

2011-12

1. Details of the Institution

1.1 Name of the Institution

Anchal College, Padampur

1.2 Address Line 1

At-Padampur,

Address Line 2

Po-Rajborasambar

City/Town

Padampur

State

Odisha

Pin Code

768036

Institution e-mail address

acpprincipal3@gmail.com

Contact Nos.

06683-223424

Name of the Head of the Institution:

Dr. Antaryami Tripathy

Tel. No. with STD Code:

06683-223424

Mobile: 9861381186

Name of the IQAC Co-ordinator: Non-Existent

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID   ORCOGN 12572

                    OR

1.4 NAAC Executive Committee No. & Date: EC/38/058   02.02.2006
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: Anchalcollege.org

            Web-link of the AQAR:

            For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	73.70	2006	05 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01.07.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [ ]

Autonomous college of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)* | Sambalpur University, Jyoti Vihar, Burla, Odisha |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities   Not constituted

2.1 No. of Teachers   [   ]

2.2 No. of Administrative/Technical staff   [   ]

2.3 No. of students   [   ]

2.4 No. of Management representatives   [   ]

2.5 No. of Alumni   [   ]

2. 6 No. of any other stakeholder and

     community representatives   [   ]

2.7 No. of Employers/ Industrialists   [   ]

2.8 No. of other External Experts   [   ]

2.9 Total No. of members   [   ]

2.10 No. of IQAC meetings held   NA

2.11 No. of meetings with various stakeholders: No.   05   Faculty   05

Non-Teaching Staff Students ☐ Alumni ☐ Others ☐

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level ☐

(ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

☐

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No √

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

☐

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	3

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☒
   (On all aspects)

     Mode of feedback   :   Online ☐   Manual ☒   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> It is revised by the University from time to time

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent
faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	24	08		

2.2 No. of permanent faculty with Ph.D.　07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	14	0	08	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty　14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		√ 02	
Presented papers		√ 01	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year　150 days

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

     04 faculty members were in BOS of
     Sambalpur University

2.10 Average percentage of attendance of students　71%

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
+3Final Arts	107	27	13	33	15	60.74
+3 Final Science	72	18	25	10	28	62.50
+3 Final Com	17	23.5			82.35	82.35

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 NA

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	07
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	10	-	10
Technical Staff	05	01	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		8.32 Lakhs		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		0.67 Lakhs		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	0.80 Lakhs	0.67 Lakhs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [NIL]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [   ]

3.13 No. of collaborations   International [   ]   National [√]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
     who are Ph. D. Guides   `02`
     and students registered under them   `03`

3.19 No. of Ph.D. awarded by faculty from the Institution   `01`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [   ]   State level [   ]

National level [04]   International level [   ]

3.22 No. of students participated in NCC events:

University level [   ]   State level [   ]

National level [04]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum [   ]   College forum [   ]

NCC [   ]   NSS [   ]   Any other [03]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Observed World AIDS day on 1st December 2011.
- Blood Donation Camp on Dt.26.12.2011.
- Organised District level Study Cum Training camp from Dt.27.01.12 to 29.01.2012.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26000 sqmtr			
Class rooms	16			
Laboratories	06			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Generator, Computers			
Value of the equipment purchased during the year (Rs. in Lakhs)	4,24,943/-			
Others (Furniture, Desk bench etc)	2,90,183/-			

4.2 Computerization of administration and library

> The office administration and admission process is fully computerised. The automation of library has been planned.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18768	972870/-	563	1,07,010/-	19331	1079880/-
Reference Books	4564	914314/-	172	34,491/-	4763	948805/-
e-Books						
Journals			12	3,562/-		
e-Journals						
Digital Database						
CD & Video						
Others(Books)	3643	132120/-	295	39,720/-	3758	171840/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16		1		3	3	5	4
Added	04				2	2		
Total	20		1		5	5	5	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> The college has computers in office, computer centre, Library and science departments. The admission is carried out online and planning for e-governance is afoot. The members of the staff and students avail internet facility in the computer centre as and when necessary.

4.6 Amount spent on maintenance in lakhs :

i) ICT   2000/-

ii) Campus Infrastructure and facilities   12000/-

iii) Equipments   1000/-

iv) Others   1000/-

Total :   16000/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

```
NA
```

5.2 Efforts made by the institution for tracking the progression

```
NA
```

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
808	-	-	-

(b) No. of students outside the state

```
NIl
```

(c) No. of international students

```
NIl
```

Men

No	%
611	76%

Women

No	%
197	24%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
131	115	83	412	07	748	121	129	99	447	12	808

Demand ratio   1.43   Dropout % 6.66

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

```
NA
```

No. of students beneficiaries

5.5 No. of students qualified in these examinations   NA

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

The college has started the UGC sponsored career counselling cell which holds meeting periodically, invites experts from various fields to guide the students about the career options available after graduation.

No. of students benefitted [ ]

5.7 Details of campus placement   NA

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Especially the woman NSS wings of the college undertake gender sensitization programme through University sponsored special camps. They sensitize village folks of the adopted villages through street plays and group discussions.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [01]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [√]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	53	1996/-
Financial support from government	266	83,1035/-
Financial support from other sources(UGC)	36	302500/-
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [03]

5.13 Major grievances of students (if any) redressed: Supply of Cold Drinking water for students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The vision, mission and objectives of the institution are clearly reflected in the charter of the institution submitted for registration i.e.
>
> a) To promote the cause of higher education in Padampur sub-division by just and proper management of the College and by initiating and implementing projects for the College.
>
> b) To inculcate social, moral, ethical and democratic values among rural youth through access to higher education.
>
> c) To ignite the young mind to play a conspicuous role in the social and economic changes.
>
> d) To develop scientific awareness in the area challenged by poverty, illiteracy and superstitions.
>
> e) To pursue in letter and spirit the motto captioned in our emblem 'Sa Vidya Ya Vimuktaye' which means 'education liberates us from bondages'. The institutional vision, mission and objectives are communicated to the students, staff, teachers and other stake holders through the curriculum carefully designed and framed by the University. Further, through cultural programmes, debates, discussions, extra moral lectures, the institutional objectives are communicated.

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development

> Senior faculty of different subjects represent the institution to the Board of Studies of the affiliating University and other Autonomous Colleges in updating and making the curriculum career oriented.

6.3.2 Teaching and Learning

Members of the teaching staff prepare lesson plan and progress register every day. Lesson plan is based on the teaching days available for class instruction. The Principal reviews the plan, at the end of every month, prepared by the teachers. Teachers adhere to teaching method like discussion, analysis, use of audio visual aids, demonstration to make teaching-student-centric. Teachers participate in tours and visit to update their knowledge. The library of the college is well equipped and facilities are easily available to students. The library has a question bank to acquaint the students with pattern of exam.

6.3.3 Examination and Evaluation

The College conducts Unit Tests and holds a Test Exam before the commencement of the University Exam. The questions are prepared following University question pattern to familiarise the students with the upcoming University Exam.

6.3.4 Research and Development

Since the college provides teaching at UG level there is little scope for pursuing higher-level research work. However, students of Education Honours present a Project work each on field survey at the time of Final Examination.

There are faculties with Ph.D. guiding research scholars of Sambalpur University, some are actively engaged in research work on their respective fields. A number of UGC funded Minor Research projects have been completed by the faculties and two Major Research projects on Bio-Physics and Bio-chemistry have been successfully completed. This project has linkage with BARC, Mumbai and the college has provided a separate laboratory with modern equipment for the completion of this project, which in a degree college like ours is sure to motivate students & staff to carry on research work in the years to come.

Staff members are encouraged to undertake research project and to keep themselves abreast of the frontier areas in emerging trends and challenges. It is the strategy of the College to involve maximum number of teachers in making use of the available resources for research such as : - Laboratory, Library, Internet Facility.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College Library is the nerve centre which caters to the academic activity of both the staff and student. Students are provided with both Text Books and Reference Books. Also study materials are issued to students through reprographic system. Valuable Journals and periodicals are subscribed, Question bank facilities are provided to enhance the knowledge and skill of the student. Besides there is a Reading Room specially meant for student where they issue books, make notes, and return on the same day. Daily Newspapers (English, Odia) are provided to students for up-to-date information.

The College library, from a modest beginning has grown considerably, housing at present approximately 27,000 odd books. It has got Book bank, a good number of reference books, Internet facility Reprographic facility and Reading rooms for students and staff. We are aware that the library requires Automation immediately to facilitate the growing academic requirement of the users.

The Computer centre, with Internet connection is open to students and staff to facilitate them in the Teaching Learning process. The regular office work is duly supported by computerised service. The Science Department have their own computers catering to the needs of the students in preparation and dissemination of study materials.

Keeping in view the physical development of the students, the college, in addition to the playground has infrastructure for the games like badminton, table tennis and volleyball etc. The college canteen, as old as the college itself, caters to the refreshment needs of the students and staff.

The Academic schedule puts our infrastructure to optimal use and the college now has a great task to improve it. For Example, we need a gym, a stadium, an auditorium, more staff quarters and another hostel for girls. We are trying our best to raise the funds required for it.

6.3.6 Human Resource Management

> The Strategy of college to make the students and staff resourceful to face the new challenges of the society.
>
> A substantial number of students passing out from this college go in for higher studies in the Universities of Odisha. We conduct special career counselling classes and invite resource persons to make the students aware of the new avenues open to them.

6.3.7 Faculty and Staff recruitment

> The Government has banned all recruitment of employees vide letter No IV. HE (J) – 20/98.18707 (450) / HE Dt.20th April 1998 creating vacancies in several departments. However the GB appointed contractual teachers to ensure smooth conduct of classes. The GB is also sensitive to employee's interest and encourages staff members to participate in professional development programmes as per norms.

6.3.8 Industry Interaction / Collaboration

> The College makes arrangement to visit industry. It also invites corporate personnel to interact with staff and students for career guidance and counselling.

6.3.9 Admission of Students

> The Admission into College takes place through Students Academic Management Systems (SAMS) of DHE, Govt. of Odisha.
>
> Besides there is separate website of the College for publicity of the College rank holders. The passed-out students and guardians, advertise orally about the good name of the College.
>
> The transparency in admission process is strictly ensured by adhering to norms and guidelines formulated by the affiliating University and Govt. of Odisha from time to time. Admission of students are carried out strictly on merit and Reservation policy laid down by the Government.

6.4 Welfare schemes for

Teaching Non teaching	The following welfare schemes are made available to the staff members in the shape of : 1. House Rent Allowance. 2. Loan facility to both Teaching and Non-Teaching 3. Financial aid to B.G Staff 4. Festival Advance 5. Residential facility (Teaching 20% and Non-Teaching 80%)
Students	1. Health checkup, Blood grouping and eye testing camps are held regularly by inviting medical technicians. 2. Free driving licence camps are held periodically in the College campus to issue D.L to students. 3. Memorial prizes in the form of cash are awarded to meritorious students. 4. S.S.G and Free studentship are provided to economically backward students. 5. Remedial, Book Bank facilities are made available to ST/SC// OBC/ Minority students. 6. Railway concessions are made available to students when they go on study tours.

6.5 Total corpus fund generated | 10000/- |

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DLC	Yes	Principal
Administrative	Yes	Finance Dept. Odisha	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?   **NA**

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The College has an Alumni association which is yet to be registered. The association undertakes various activities.

6.12 Activities and support from the Parent – Teacher Association

The College solicits stakeholder's perception through parent-teachers meet on students' performance, and other achievements on different extracurricular activities pursued in the College.

6.13 Development programmes for support staff

> The College authority allows and encourages the staff members to undertake refresher, orientation and workshop, M.phil, Ph.D major and minor research projects. Also Non-teaching staff are allowed to undergo training on Accounting, IT, Treasury management system and Human Resource Management.
>
> The strategy adopted by the College for faculty improvement is through meeting, awareness programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation:

The Institution as a whole is well aware of the need for energy conservation. The members of the staff and students are sensitised to save power by timely switching off of fans, lights and other electrical appliance not in use. The Incandescent and florescent lighting system are being replaced by LED lights.

Use of renewable Energy:

The College has recently opted for solar generating systems throughout the College campus for uninterrupted power supply.

Water Harvesting:

The College has dug a pond nearby it to harvest and conserve rain water especially during rainy season to raise the underground water level in and around the campus. Also the nearby inhabitants use the pond for their day- to-day need.

Plantation:

Urban plantation scheme of the Govt. was taken up by the NSS and NCC wing of the college and planted around 1000 sapling $2\frac{1}{2}$ mtr. x $2\frac{1}{2}$ mtr. Covering about 3 acres of land. Every year during the 1st week of July the College celebrates "VANAMAHOTSAV" in the campus and take up plantation programme to keep the campus Green. The college has leased out 4 acres of its land to department of Forest, Govt. of Odisha for urban plantation.

Hazardous waste management:

The College has been maintaining Polythene and plastic free campus since long. Also it makes aware the students the abuse of plastic, polythene and other hazardous materials.

e-waste management:

Old, out dated and Non-functioning electronic gadgets and computer and accessories are written off from the stock of the College to put up for auction and disposal.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In order to educate the students in shaping their career at regular intervals, persons of eminence in different fields are invited to enlighten the students so that to opt and choose a friendly career after passing out from this institution. Further eminent educationists of the area as well as from abroad are invited to interact with the members of the staff and enlighten them of the recent trends followed in academic sphere. It is observed that this sort of interactive programmes provide an impetus to teachers for their active involvement in the day to day affairs of the College. The College has developed a polythene free campus to ward off the hazardous impact of such Non degradable elements. In order to maintain health & hygiene of the students and staff, well equipped lavatories are provided having water supply facility Drinking water provided to students is quite safe and bacteria free. In order to avoid power failure, the college has installed solar power units inside the campus for uninterrupted power supply so that all the activities of the college both academic and administrative run very smoothly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Unit tests were conducted periodically.
- Eco-friendly generator was installed.
- Number of extension activities were conducted by NCC/ NSS/YRC volunteers.
- Herbal garden was setup with financial help from department of forest.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice I

1. **Title of the Practice**

    Academic Audit

2. **Goal**

To ensure the quality of teaching, learning and evaluation through internal audit.

3. **The Context**

The services delivered by the college to the stake holders and the achievement of the students are often overlooked without an introspection. Therefore the practice of academic audit was introduced.

4. **The Practice**

The academic audit committee is formed by academic Bursar and Head of the Departments with the Principal as chairperson. The committee reviews periodically the completion of courses, conduct of unit test and internal assessment and results of the students and suggest remedial measures for the improvement of the students.

5. **Evidence of Success**

This practice ensures the timely completion of courses and helped for the improvement of students in the final University Examination.

Best Practice II

1. **Title of the Practice:**

    Interdisciplinary Seminars

2. **Goal**

To exchange views and ideas among the faculty and students of various departments of the institution.

3. **The Context**

The various honours faculty are found to remain limited to themselves and fail to appreciate the role of other subjects for a successful career. Therefore it was decided to conduct interdisciplinary seminar where a cross-talk between different faculty member and student can take place.

4. The Practice

The academic audit committee finalizes a suitable time period and also a topic of common interest on which seminar can be held. This practice provides a forum especially to the students where they get an opportunity to clarify their doubt relating to their courses and career.

5. Evidence of Success

This programme generally helps the students, who opt for Higher studies and research. Many pass out graduates of this institution are presently engaged in teaching and research activities that includes interdisciplinary subjects like Bio-Physics, Bio-Chemistry, Bio-Technology.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> NCC, NSS, YRC, Reading Club, Eco Club, Women's Self Defence group, these units hold various activities and programme to involve the students and promote environmental awareness and protection.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC ANALYSIS

Strength:

➢ This region has a vast potential for economic development due to the availability of material resources.

➢ The area has number of significant sites of historical importance which can be developed into attractive tourist hubs.

➢ Agriculture and animal husbandry have a great potential to flourish with the input of technical know how.

➢ The college has a good reputation for it is one of the oldest lead college of Odisha with good name and fame.

- It is well known in its affiliating University and in the state at large for maintaining its academic atmosphere for the last fifty years.
- It has established an exemplary system of holding examination in the University and in the state as well.
- The College attracts good number of students from neighbouring districts of NUAPADA, KALAHANDI, BOLANGIR & SONEPUR in addition to its own districts i.e Bargarh.
- Participation of students, guardian and public in the engagement of academia is inspiring and positive.

Weaknesses:

- This region is mainly domiciled by tribal and backward people. The main source of income is cultivation which is quite deplorable due to lack of irrigation facility. Industry here is a day dream. Students hailing from such a socio economic back drop usually hesitate to opt for self-financial courses which is the call of the day.
- Institutional support is not that congenial to open new courses without financial assistance from the state Govt.
- The existing infrastructure of the college is not adequate for supporting the present student strength.
- The staff- student ratio is not upto the mark to boost quality education.
- Dearth of experienced teaching facility hinders academic standard.

Opportunity:

- Introduction of need based courses can generate employability and alleviate poverty of the area.
- A number of students can have successes in various competitive examinations with suitable guidance and support of the institution.
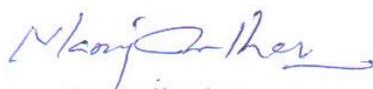
Challenges:

- Unless timely preventive measures are taken then we apprehend the stereo typed institutions imparting teaching in traditional courses may liquidate and create a bleak future in the posterity.

8. **Plans of institution for next year**

> ➤ It was decided to speed up the construction work of the proposed ladies Hostel to accommodate Women student of distant areas.
>
> ➤ It was proposed to introduce practical components in mathematics Honours and establish a computer laboratory for that purpose.
>
> ➤ More emphasis on research and extension activities will be given in the subsequent years.

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Signature of the Coordinator, IQAC

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